

IEEE Solid-State Circuits Society Administrative Committee Meeting Minutes

Friday, September 5, 2025

Virtual via Webex

ATTENDEES

VOTING MEMBERS PRESENT:

Alessandro Piovaccari
Alicia Klinefelter
Bill Bowhill
Brian Floyd
Dan Friedman
Danilo Manstretta
Filip Tavernier
John Long
Junghwan Choi
Kathy Wilcox

Kenichi Okada
Makoto Ikeda
Makoto Takamiya
Maurits Ortmanns
Pieter Harpe
Ping-Hsuan Hsieh
Tim Piessens
Waleed Khalil
Woogeun Rhee
Zeynep Toprak Deniz

VOTING MEMBERS ABSENT:

Ali Sheikholeslami
Carlos Tokunaga
Chris Mangelsdorf
Eugenio Cantatore

Minoru Fujishima
Nadine Collaert
S. Zeynep Lulec

NON-VOTING MEMBERS PRESENT:

Dan McGrath
Alvin Loke
Eric Soenen
Jan Van der Spiegel

Mehdi Saligane
Rakesh Kumar
Trudy Stetzler
Wanda Gass

STAFF:

Adam Greenberg

SUMMARY OF MOTIONS

Motion 1: To Approve 2026 SSCS budget. The motion was made by Kathy Wilcox and seconded by Dan Friedman. **The motion passed.**

September Virtual ADCOM MEETING NOTES
Friday, September 5, 2025:

09:30 Roll Call – Brian Floyd

- A quorum was achieved, with 16 of 23 voting members present.

13:30 Introduction and House Keeping -- Brian Floyd

- Brian explained the hybrid AdCom format
- Voting will be done via unanimous consent
- For further details beyond the meeting notes, all presentations can be found at the link: (<https://agd.ieee.org/mpt/Uploads/3/Agenda.aspx?eid=19559>)

9:38 President’s Welcome – Bill Bowhill

- Bill welcomed everyone to the meeting and explained the procedures for the budget process. He summarized how the new IEEE policy can allow for an operating loss that comes out of reserves. He mentioned that today’s presentation will be our baseline budget.

14:00 Review of 2026 budget -- Kathy Wilcox

- IEEE changed the process. Projects and initiatives now come out of operating budget.
- Budget objectives: maintain or improve operations and service to members and community; align additional expenditures with strategy; adhere to IEEE rules
- First pass budget was presented:
 - Revenue = \$9.608M
 - Expense = \$7.640M without overhead and \$9.526M with overhead
 - Net = \$1.969M without overhead and \$82k with overhead (note this is surplus)
 - Review of overhead expenses – see below

*Overhead	
Society Support Allocation	\$236.5k
MCE Support	\$131.2k
Future Directions	\$82.5k
Direct Corporate Overhead	\$153.6k
Business & Data Related Svcs. (BDRS)	\$64.4k
Pubs Corporate Overhead	\$778.3k
Conferences Corporate Overhead	\$440k
TOTAL	\$1,886.5k

- Some additional comments:
 - Reduced expenses by eliminating the JSSC print option
 - Budget non-controllables: See slide 5. These do have impact on bottom line, but we can’t control them.
 - Budget controllables: See slide 6. Now includes the special project/initiatives.
- Key 2026 inputs that changed budget compared to 2025:
 - 126k increase to chapter budget; 65k for student outreach; 35k for WiC; 15k for OJ-SSCS; 10k for CICC/LASCAS exchange; 10k to fund predoc prizes (Smith and Sansen)
- Next steps

- No later than 10 Sep, the AdCOM-approved budget must be returned to IEEE Tech. Activities Dept. (TAD). See slide 8 for more details on remaining steps.
- Discussion on whether we can operate at a loss. Clarification that the loss must correspond to spending that is strategically aligned rather than spending on something that should be controlled (such as travel)
- Additional discussion on how there may be future expenses for SSCS related to funding tape-outs. John Long and Boris Murmann are seeking IEEE-level funding, but SSCS would invest around \$40k (yearly?).

10:25 Discussion on New business

- Question on budget reserves. \$18M, which is about a two-year of SSCS expenses, in alignment with IEEE policy. This year there will be surplus which would add to our reserves.
- Explained change to 3% rule. These expenditures (projects/initiatives) used to come from reserves but now comes from operating. IEEE amended with their justification that this new way is easier to track.
- Dan asked how we track these things to stay on target. Comment that when we operationalize something, that expense gets baked in and buried and could be hidden or not fully understood or tracked. Question – can we identify year over year to better understand where money is going, with roll-ups into categories. Want more granularity. Suggestion that Dan, Kathy, and Adam investigate an approach or tracking tool.
- Tim Piessens mentioned that the chairman of IEEE entrepreneur committee (of which he is a member) would like to speak at Feb AdCOM mtg.
- Adam mentioned the possibility of another virtual AdCOM meeting before Feb. May need to settle on CCI before Feb. Also, we have to consider a few awards.
- Bill mentioned IEEE's clean technology summit in October. There will be a TAB workshop on collaboration. There is IEEE-level push to get societies to work together.
- Bruce had an update on the history ad-hoc and Ramesh discussed other initiatives.

10:35 Adjourn

Meeting Agenda

Time zone is Eastern Daylight Time (EDT)

#	Time	Type	Presenter	Agenda Item
1	9:30	Procedural	Brian Floyd	Roll call and housekeeping
2	9:38	Procedural	Bill Bowhill	President's welcome
3	9:45	Report	Kathy Wilcox	Review of 2026 budget packet
4	10:25	Motion	Kathy Wilcox	Approve 2026 budget
5	10:25	Discussion	All	New business
6	10:30	Procedural	Bill Bowhill	Adjourn