

IEEE Solid-State Circuits Society

Administrative Committee

Monday, June 10, 2019

Rhiga Royal Hotel

Kyoto, Japan

ATTENDANCE

VOTING MEMBERS PRESENT:

Emre Ayranci
Bill Bowhill (remote)
Alison Burdett (remote)
Eugenio Cantatore (remote)
John Corcoran (remote)
Daniel Friedman
Hideto Hidaka (remote)

Tadahiro Kuroda
John Long
Kofi Makinwa
Bram Nauta
Ken O
Shanthi Pavan
Stefan Rusu

Dennis Sylvester (remote)
Vivienne Sze
Jan Van der Spiegel
Alice Wang
Kathryn Wilcox
Patrick Yue

VOTING MEMBERS ABSENT:

Edith Beigne
Azita Emami
Terri Fiez

Wanda Gass
Payam Heydari
Franco Maloberti

Ali Sheikholeslami
Ingrid Verbauwhede

NON-VOTING MEMBERS PRESENT:

Bruce Hecht (remote)
Hideto Hidaka (remote)
Makoto Ikeda

NON-VOTING MEMBERS ABSENT:

Bryan Ackland
Jake Baker
Mike Beunder
Bill Bidermann
Andreia Cathelin
Christian Enz
Ramesh Harjani
Dave Hodges
Dick Jaeger

Stephen Kosnocky
Rakesh Kumar
Tom Lee
Wai Lee
Zeynep Lulec
Earl McCune
Dan Morris
Aarno Parssinen
Behzad Razavi

Willy Sansen
Lew Terman
Vivek Tiwari
Jeffrey Walling
Bruce Wooley
Phillip Wong
Ian Young

STAFF:

Mike Kelly
Abira Altvater

SUMMARY OF MOTIONS

Motion 1: To approve the Meeting Agenda. This motion was presented by Bram Nauta, with a second by Jan Van der Spiegel. **Motion Passed.**

Motion 2: To approve the meeting minutes of the previous AdCom meeting. This motion was made by Kenneth O, with a second by John Long. **Motion Passed.**

Motion 3: Apply \$1K for IEEE Young Professionals and Women in Circuits to support CICC 2020. This motion was presented by Bill Bowhill with a second by Jan Van der Spiegel. **Motion Passed.**

Motion 4: Apply \$5K for student travel grants to support CICC 2020. This motion was presented by Bill Bowhill with a second by John Long. **Motion Passed.**

Motion 5: Apply \$5K for IEEE TV video recording for CICC Best Paper Awardee Posters. This motion was presented by Bill Bowhill. **Motion Rejected.**

Motion 6: Renew ISLPED for Technical Sponsorship for 5 years (2020 – EOF 2024). This motion was presented by Bill Bowhill with a second by Kenneth O. **Motion Passed.**

Motion 7: To elect John Long as Vice President for 2020 – 2021. The motion was presented by Jan Van der Spiegel with a second by Kofi Makinwa. **The motion passed.**

Motion 8: To elect Kenneth O as President Elect for the remainder of 2019 and President for 2020 – 2021. This motion was presented by Jan Van der Spiegel with a second by Alice Wang. **The motion passed.**

Motion 9: To approve the new vision statement - “to foster innovation and excellence in solid-state circuits for the benefit of humanity”. The motion was presented by Bram Nauta with a second by Jan Van der Spiegel. **The motion passed.**

Motion 10: To approve the new mission statement – “to serve our members through education, communication, recognition, leadership opportunities, and networking”. The motion was presented by Bram Nauta with a second by Alice Wang. **The motion passed.**

Motion 11: To approve the new SSCS tagline – “IC innovation”. The motion was presented by Bram Nauta with a second by Alice Wang. **The motion passed.**

Motion 12: To adjourn the meeting at 18:16. The motion was presented by Bram Nauta with a second by John Long. **The motion passed.**

MEETING NOTES

Presentations can be found at: <https://tawapps.ieee.org/mpt/Agenda.aspx?eid=13599>

13:30 PRESIDENTS WELCOME

Bram Nauta

- Nauta welcomed the AdCom and gave a short overview of the meeting and society
- This will be the last AdCom meeting with Nauta as President

13:40 APPROVE AGENDA

Bram Nauta

Motion 1: To approve the Meeting Agenda. This motion was presented by Bram Nauta, with a second by Jan Van der Spiegel. **Motion Passed.**

13:45 APPROVAL OF PRIOR MEETING'S MINUTES

Bram Nauta

Motion 2: To approve the meeting minutes of the previous AdCom meeting. This motion was made by Kenneth O, with a second by John Long. **Motion Passed.**

13:50 TREASURERS REPORT

Wanda Gass

- Mike Kelly presented the treasurers report on behalf of Wanda Gass
- SSCS currently has \$8242.9M in reserves
- In the 2019 budget, we have \$4.8M in revenue and \$262.3K in surplus
- SSCS is at \$3.34M of revenue as of April, just 4% off the plan, which would have \$3.466 million as of April
- There is \$54,700 of unallocated funds to work with in the remainder of 2019
- \$49K was requested at the 2019 Winter AdCom, the main part of which was \$35K for an Open Access Journal. The Open Access Journal has not been launched
- There is \$100K that can be reprioritized if required

14:00 CONFERENCES COMMITTEE

Bill Bowhill

- All conferences are stable, as the economy is doing good
- First time attendees are increasing
- ISSCC attendance is stable, recent survey provided valuable insight
- There are support requests from smaller symposiums and congresses. Need a way to process these sponsorship requests. A smaller team will evaluate these requests
- All conferences are recommended to initiate regular surveys
- Double bind review is becoming broadly adapted
- The goal is to have all financially sponsored conferences provide author review feedback for 2020. There was discussion on this item and it will be further discussed at the Winter AdCom
- There will be a new attendee FAQ on attending conferences going forward
- Life member registration rate will be equal to student rate for all conferences
- Nauta has reservations regarding the number of TPC members for the ISLPED conference is the same as the attendees. Bowhill will provide the conference feedback regarding this

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Motion 4: Apply \$5K for student travel grants to support CICC 2020. This motion was presented by Bill Bowhill with a second by John Long. **Motion Passed.**

Motion 5: Apply \$5K for IEEE TV video recording for CICC Best Paper Awardee Posters. This motion was presented by Bill Bowhill. **Motion Rejected.**

Motion 6: Renew ISLPED for Technical Sponsorship for 5 years (2020 – EOF 2024). This motion was presented by Bill Bowhill with a second by Kenneth O. **Motion Passed.**

14:15 PUBLICATIONS COMMITTEE

John Long

- JSSC has \$635K in profits from last year
- SSC Magazine is searching for a new EiC, as Jake Baker’s term ends in 2020. New Tutorial series in magazine to launch this year

14:30 EDUCATION COMMITTEE

Ali Sheikholeslami

- Shanthi Pavan presented on behalf of Ali Sheikholeslami
- Potential new initiative is a video contest for high school students
- \$1K award for three of the winners might not be a good idea. AdCom members are against giving \$1K cash as an award
- There are similar concerns on the circuit contest cash awards
- Part of the MOOC budget can be used for new initiatives

14:45 BREAK

15:00 MEMBERSHIP COMMITTEE

Patrick Yue

- Membership pins are being mailed
- Highlights of the survey were shared
- 8% of overall members responded to the survey, 50% of members were sent the survey as the sample size
- 78% of respondents are satisfied with SSCS
- SSCS Student Summer Camp on AI IoT will be organized at Shenzhen Institute of Information Technology

15:15 CHAPTERS COMMITTEE

Stefan Rusu

- There are new chapters in Turkey and South Brazil
- Chapter Extra Subsidies for special events decreased from \$55K to \$15K
- The Society is working on growing student chapters along with the Young Professionals Committee
- There is a “How to Establish a Chapter” information on the SSCS website and new volunteer leadership training manuals created by Young Professionals that can be used for all SSCS volunteers. This information is on the IEEE Young Professionals website

15:25 NOMINATIONS COMMITTEE

Jan Van der Spiegel

- Candidates for the AdCom election were presented, more from Region 10 to balance the AdCom
- John Long was presented as the candidate for Vice President (2020-2021)

Motion 7: To elect John Long as Vice President for 2020 – 2021. The motion was presented by Jan Van der Spiegel with a second by Kofi Makinwa. **The motion passed.**

Motion 8: To elect Kenneth O as President Elect for the remainder of 2019 President for 2020 – 2021. This motion was presented by Jan Van der Spiegel with a second by Alice Wang. **The motion passed.**

15:35 AWARDS

John Corcoran

- There were 19 Fellow Nominations for 2020
- Five new awards for this year were presented and are ready to be publicized, applications for these awards are due September 15th and October 1st
- The new SCS Awards need to be very visible on the SCS webpage
- Bill Bowhill will be the contact for student travel grants and all travel grants will be placed under conferences

15:45 COUNCILS, COMMITTEES, AND INITIATIVES BRIEFING

Kenneth O

- Kenneth O presented on participating Councils and Committees and their initiatives
- SCS is currently in participation with four councils and has one representative in a society
- Non-IEEE members can join councils without a fee. SCS members can have access to journals and conference proceedings of Councils through IEEE Xplore
- The Sensor Hackathon is a potential area that SCS leadership can contribute and collaborate on with Sensors Council Young Professionals
- SCS is working on coordinating conference schedules with the Circuits and Systems Society
- Bryan Ackland has put together a guideline for councils and committees
- An AdHoc Committee on the Technical Future of SCS has been established to evaluate the potential need for having new technical committees

16:00 YOUNG PROFESSIONALS

Zeynep Lulec

- Emre Ayranci presented on behalf of Zeynep Lulec
- Young Professionals global committee is funding CICC and ESSCIRC events
- Young Professionals micro-volunteering platform can be publicized on the SCS webpage, so more members are aware of it

16:10 WOMEN IN CIRCUITS

Alice Wang

- Alice Wang presented on behalf of Azita Emami
- There is an increase in the number of women in TPC's
- WiC Workshop at ISSCC was successful
- Rising Stars in ISSCC 2020 will be for female young professionals and students. Panels will be open to all ISSCC attendees

16:20 SCS BYLAWS AND CONSTITUTION DISCUSSION

Kenneth O

- Kenneth O presented the highlights of the changes
- The redundancies were removed, making them compliant with the latest IEEE requirements
- The Bylaws and Constitution were last revised in July 2009
- Changes to the Bylaws include: Meetings Committee is being renamed to the Conferences Committee, Standing Committee Chair Titles are changed to Vice President, and the Terms of Vice Presidents of Standing Committees will be increased to three years from two years with a maximum duration of two terms and restoration of eligibility after one year
- The next step is so send the Bylaws and Constitution to the AdCom members. If approved, SSCS membership will be notified of the changes. As soon as the changes are approved by the AdCom, the documents will be posted on the SSCS website

16:50 FINALIZE SSCS MISSION, VISION, AND TAGLINE

Bram Nauta

Motion 9: To approve the new vision statement - “to foster innovation and excellence in solid-state circuits for the benefit of humanity”. The motion was presented by Bram Nauta with a second by Jan Van der Spiegel. **The motion passed.**

Motion 10: To approve the new mission statement – “to serve our members through education, communication, recognition, leadership opportunities, and networking”. The motion was presented by Bram Nauta with a second by Alice Wang. **The motion passed.**

Motion 11: To approve the new SSCS tagline – “IC innovation”. The motion was presented by Bram Nauta with a second by Alice Wang. **The motion passed.**

17:00 FINANCIAL IMPLICATIONS OF THIS MEETING

Mike Kelly

- Mike Kelly presented on behalf of Wanda Gass
- Education cash awards will be revisited
- The mentorship program is moving ahead

17:10 ADJOURNMENT

Bram Nauta

Motion 12: To adjourn the meeting at 18:16. The motion was presented by Bram Nauta with a second by John Long. **The motion passed.**

MEETING AGENDA

13:30	Info	Bram Nauta	Presidents Welcome
13:40	Motion	Bram Nauta	Approve Agenda
13:45	Motion	Bram Nauta	Approval of Prior Meeting's Minutes
13:50	Report	Wanda Gass	Treasurer's Report
14:00	Report	Bill Bowhill	SSCS Conferences Committee
14:15	Report	John Long	Publications Committee
14:30	Report	Patrick Yue	Membership Committee
14:45	Procedural	Break	
15:00	Report	Ali Sheikholeslami	Education Committee
15:15	Report	Stefan Rusu	Chapters
15:25	Report	Jan Van der Spiegel	Nominations
15:35	Report	John Corcoran	Awards
15:45	Report	Kenneth O	Councils, Committees, and Initiatives Briefing
16:00	Report	Zeynep Lulec	Young Professionals
16:10	Report	Azita Emami	Women in Circuits
16:20	Discussion	Kenneth O	SSCS Bylaw's and Constitution
16:50	Discussion	Bram Nauta	Finalize SSCS Mission, Vision, and Tagline
17:20	Info	Wanda Gass	Financial Implications of this Meeting
17:30	Procedural	Bram Nauta	Adjournment