

IEEE Solid-State Circuits Society Administrative Committee

Monday, June 5, 2017

Kyoto, Japan

PART A: AGENDA

Sched	Submitter	Presenter	Topic
Noon	SSCS AdCom	none	Lunch
14:30	SSCS AdCom	Jan Van der Spiegel	AdCom - Full meeting - Introduction – Welcome
14:30	SSCS AdCom	Mike Beunder	Approval of Prior Meeting's Minutes/Motion Tracking
14:45	SSCS AdCom	Wanda Gass	Treasurer's Report
15:00	SSCS AdCom	John Corcoran	Awards Committee
15:10	SSCS Mem	Patrick Yue	Membership Committee
15:30	SSCS AdCom	Ali Sheikholeslami	Education Committee/Distinguished Lecture Program
15:45	SSCS AdCom	Bill Bidermann	Nominations Committee
16:00	SSCS Mtgs Committee	Bill Bowhill	Meetings Committee Reports
16:20	SSCS Mtgs Committee	Andreia Cathelin	ESSCIRC
16:25	SSCS Mtgs Committee	Anantha Chandrakasan	ISSCC
16:20	SSCS Mtgs Committee	Ramesh Harjani	CICC
16:35	SSCS Mtgs Committee	Stephen Kosonocky, Philip Wong	VLSI
16:40	SSCS Mtgs Committee	Makoto Ikeda	A-SSCC
16:45	SSCS Par	Jan Van der Spiegel	Break
16:55	SSCS AC	Mike Kelly	SSCS Undergraduate Scholarship Fund proposal
17:05	SSCS AC	Bidermann / Kelly	SSCS new Field Award proposal: Status
17:15	SSCS CR	Alice Wang	Women in Circuits
17:20	SSCS Pub Committee	John Long	Publications Committee
17:30	SSCS Pub Committee	Rakesh Kumar	Magazine Advisory Committee
17:35	SSCS Pub Committee	Jan Craninckx	JSSC EIC Report
17:45	SSCS Pub Committee	Ian Young	JxCDC Report
17:50	SSCS SP	Bram Nauta	Strategic Goals Discussion
18:05	SSCS CC	Stefan Rusu	Chapters Committee
18:15	SSCS GOLD	Emre Ayranci	Young Professionals (YP) Council Report
18:20	SSCS AdCom	Wanda Gass	Financial Implications of this Meeting
18:30	SSCS AdCom	Jan Van der Spiegel	Adjournment

MINUTES

PART B: SUMMARY OF MOTIONS

Motion 1: Motion to approve the agenda by President Jan Van der Spiegel. **The motion passed.**

Motion 2: To approve the meeting minutes of the AdCom meeting on February 5, 2017 ([DRAFT AdCom Minutes - February 2017-v1.0](#)). The motion was presented by President Jan Van der Spiegel, and was seconded by Mr. Emre Ayranci. **The motion passed.**

Motion 3: To accept the 2017 IEEE Solid-State Circuits Society AdCom slate as presented by the committee. The motion was proposed by President Jan Van der Spiegel on behalf of Mr. Bill Bidermann. **The motion passed.**

Motion 4: To elect Bram Nauta as IEEE Solid-State Circuits Society President for a two-year term beginning January 1, 2018 through December 31, 2019 and to serve as Solid-State Circuits Society President Elect in the interim. The motion was proposed by President Jan Van der Spiegel on behalf of Mr. Bill Bidermann. **The motion passed.**

Motion 5: To elect Kenneth O as IEEE Solid-State Circuits Society Vice President for a two-year term beginning January 1, 2018 through December 31, 2019 and to serve as Solid-State Circuits Society Vice President – Elect in the interim. The motion was proposed by President Jan Van der Spiegel on behalf of Mr. Bill Bidermann. **The motion passed.**

Motion 6: Mr. Bill Bowill proposed the motion to simplify accounting and move to an even 50/50 split with the Electron Devices Society on the income and expenses for the Symposia on VLSI Technology and Circuits. **The motion passed.**

Motion 7: Mr. Bill Bowill forwarded the motion for a \$15K advance to launch CICC in San Diego in 2018 and a \$5K advance to continue the PhD student initiative program for CICC 2018. **The motion passed.**

Motion 8: To allocate \$2K for Student Travel Grant Awards for A-SSCC 2017. The motion was forwarded by Mr. Bill Bowhill. **The motion passed.**

Motion 9: Mr. Bill Bowhill forwarded the motion for Technical Co-Sponsorship of IEEE BiCMOS and IEE BCICTS for a three-year MOU. The motion passed.

Motion 10: Mr. John Long presented the motion to set the 2017 page budget for SSCS Magazine to 400 pages. **The motion passed.**

Motion 11: Mr. John Long presented the motion to set the 2018 page budget for SSCS Magazine to 400 pages. **The motion passed.**

Motion 12: To allocate \$15K in 2017 for Solid-State Circuits Letters pending the approval of Phase-2 from the Technical Activities Board. The motion was presented by Mr. John Long. The motion passed.

Motion 13: Adjourn the AdCom meeting of June 5, 2017. The motion was presented by President Jan Van der Spiegel, seconded by Ms. Alice Wang.

PART C: ACTION ITEMS

Action Item 1: To form an Adhoc Committee and put together a set of guidelines on putting together a Fellow Nomination and Fellow Application (Owner: Mr. John Corcoran and Mr. Patrick Yue)

Action Item 2: Investigate piloting an Electronic Exploration program and Snap Kits at Design, Connect, Create Camp (Owner: Mrs. Wanda Gass)

Action Item 3: Determine if there will be marketing and branding provided by the publisher for the SCS Book Series (Owner: Mr. Ali Sheikholeslami)

Action Item 4: Investigate the changing of the term Committee Chair to Vice President of Committee. (Owner: Mr. Jan Van der Spiegel, Mr. Bram Nauta, and Mr. Kenneth O)

Action Item 5: Document the role of the meetings committee, the decision making process, and develop consistent policies to be reviewed at the February 2018 AdCom Meeting. For financially sponsored conferences, prepare guidelines to streamline registration and other common processes. For Technically Sponsored Conferences, increase communications. (Owner: Mr. Bill Bowhill)

Action Item 6: President Jan Van der Spiegel and Mr. Mike Kelly to inform ISSCC that the Solid-State Circuits Society supports ISSCC's decision to pursue a renewal contract for the San Francisco Marriott Marquis to 2023 (Owner: President Jan Van der Spiegel)

Action Item 7: Mr. Bill Bowhill and Mr. Mike Kelly to review deferred conferences MIEL, S3S, and SAMOS. (Owner: Mr. Bill Bowhill and Mr. Mike Kelly)

Action Item 8: President Jan Van der Spiegel to inform Franco Maloberti (Circuits and Systems Society President) that the Solid-State Circuits Society does not want to CAS to be financially involved with ESSCIRC. (Owner: President Jan Van der Spiegel)

Action Item 9: Hold a meeting with the Goal Guardians regarding the Strategic Plan before the 2018 Winter AdCom Meeting, possibly around September. (Owner: Mr. Bram Nauta)

Action Item 10: Create a Mentor and Mentee Database (Owner: Ms. Abira Sengupta and Mr. Emre Ayranci)

Action Item 11: Follow up with the Resource Center improvements suggested by AdCom Members (Owner: Ms. Abira Sengupta)

Action Item 12: Prepare guidelines for Student Travel Grants and PhD Support for all SCS Conferences (Owner: Mr. Bill Bowhill)

Action Item 13: All AdCom Members to check SSCSx link and provide Mr. Ali Sheikholeslami and Mr. Behzad Razavi with feedback - <https://youtu.be/khDRlyLAvyY> (Owner: All AdCom Members)

PART D: MEETING MINUTES

Meeting Attendance

Voting Members Present

Jan Van der Spiegel	Hideto Hidaka	Stefan Rusu
Bram Nauta	Ali Sheikholeslami	Bill Bowhill (Remote)
Wanda Gass	Zihua Wang	John Corcoran (Remote)
Kofi Makinwa	Tadahiro Kuroda	John Long (Remote)
Patrick Yue	Alice Wang	Jan Craninckx (Remote)

Voting Members Absent

Bill Bidermann	Roland Thewes	Ingrid Verbauwhede
Andreia Cathelin	Behzad Razavi	Shanthi Pavan
Pavan Hanumolu	Terri Fiez	Andrei Vladimirescu

Non-Voting Members Present

Emre Ayranci	Stephen Kosnocky
Bruce Hecht (Remote)	Phillip Wong
Rakesh Kumar (Remote)	Dick Jaeger (Remote)

Non-Voting Members Absent

Bryan Ackland	Ramesh Harjani	Ian Young
Vivek Tiwari	Jeffrey Walling	Dave Hodges
Ian Young	Jake Baker	Lew Terman
Anantha Chandrakasan	Tom Lee	Bruce Wooley

Makoto Ikeda

Willy Sansen

Aarno Parssinen

Earl McCune

Christian Enz

IEEE Office Staff present

Mike Kelly

Abira Sengupta

IEEE Office Staff Absent

Lauren Caruso

1. OPENING OF ADCOM MEETING

Jan Van der Spiegel

SSCS President Jan Van der Spiegel opened the meeting (14:40) and welcomed all present and those on the telephone to the AdCom meeting. It was determined that there was a voting quorum.

2. PRESIDENT'S WELCOME

Jan Van der Spiegel

SSCS President Jan Van der Spiegel highlighted the success of the year thus far. The minutes from the last meeting were approved, and he reviewed the action items.

3. AGENDA

Jan Van der Spiegel

President Van der Spiegel and Executive Director Mr. Mike Kelly presented the agenda for the meeting. No changes were proposed to the agenda.

Motion 1: Motion to approve the agenda by President Jan Van der Spiegel. **The motion passed.**

4. PRIOR MEETING MINUTES

Jan Van der Spiegel

President Van der Spiegel forwarded the motion to approve the minutes of the last AdCom Meeting. The motion was seconded by Mr. Emre Ayranci.

Motion 2: To approve the meeting minutes of the AdCom meeting on February 5, 2017 ([DRAFT AdCom Minutes - February 2017-v1.0](#)). The motion was presented by President Jan Van der Spiegel, and was seconded by Mr. Emre Ayranci. **The motion passed.**

6. TREASURER'S REPORT

Wanda Gass

Mrs. Wanda Gass presented the financial performance of the Society. Mrs. Wanda Gass said that \$162K has been allocated for initiatives in the 2017 budget. This includes MOOCS, the design

contests, the Women in Circuits initiatives, the Publications Rejuvenation initiative, etc. Mrs. Wanda Gass said that there is a budgeted deficit of \$40.2K is all initiative budget dollars are spent. Discussion ensued on how committee spending needs to be kept within the budget. Mrs. Wanda Gass said that the 2017 conference surplus is higher due to ISSCC's higher surplus in 2017.

[Gass.Treasurer.June5_2017.pptx](#)

7. AWARDS

John Corcoran

Mr. John Corcoran talked about Fellows elevation. He said that in 2017, there were 19 reviewed SCS nominations, resulting in 7 fellows – a 40% acceptance rate. Mr. John Cocoran gave the AdCom an update on the PreDoc award process. The application period will be from September 1, 2017 to October 15, 2017. The award criteria has not changed and a review committee will be put together in the fall. In 2017, 20 PreDoc awards were given out. There was an unusually high application pool. Mrs. Wanda Gass asked if the honorarium is paid the following year. Mr. Mike Kelly said that the expense can be accrued. President Jan Van der Spiegel asked if a set of guidelines can be out together on how to write a good fellow nomination and on fellow application assistance. A discussion ensued on whether or not it is appropriate to put together such guidelines.

Action Item 1: To form an Adhoc Committee and put together a set of guidelines on putting together a Fellow Nomination and Fellow Application (Owner: Mr. John Corcoran and Mr. Patrick Yue)

[Corcoran Awards 6-05-2017.ppt](#)

8. MEMBERSHIP COMMITTEE

Patrick Yue

Mr. Patrick Yue presented the highlights of the membership developments and the new initiatives. To attract and promote high school students, the Society is developing a mobile application to demonstrate the circuits are cool and interesting. Mr. Patrick Yue discussed the success of the February 2017 student t-shirt design contest and presented a possible initiative of the student member logo contest. Mr. Patrick Yue suggested that instead of completely rebranding the SCS logo, a modification to the logo can be made, such as enhancements to colors or shapes. A WeChat account was set up by the IEEE Beijing Branch and Mr. Zihua Wang. Mr. Patrick Yue also discussed an initiative that he suggests the Society undertakes called the Electronic Exploration camp – to get young students interested in electrical engineering. Mr. Patrick Yue talked about the Senior Membership email drive and aiming for a higher number of SCS senior members. A discussion ensued on how the Society should honor members with great achievements, as the Society recently did via Social Media for Behzad Razavi and his initiation to NAE.

Action Item 2: Investigate piloting an Electronic Exploration program and Snap Kits at Design, Connect, Create Camp (Owner: Mrs. Wanda Gass)

[Patrick Yue Membership.pdf](#)

9. EDUCATION/DISTINGUISHED LECTURER COMMITTEE

Ali Sheikholeslami

Mr. Ali Sheikholeslami gave an overview of the activities of the committee. There are currently a total of 29 Distinguished Lecturers and 49 Distinguished Lecture talks have been held so far in 2017. The total budget for the Distinguished Lecture program is \$60K. Of that \$60K, \$12.5K has been claimed in travel reimbursements. Only 9 speakers have submitted for reimbursement thus far. Mr. Ali Sheikholeslami also covered the webinar program. There are now 3 webinar coordinators – one covering the Americas (Alvin Loke), one covering Europe (Filip Tavernier), and one covering Asia (Hoi-Jun Yoo). Four webinars have been held so far this year, with seven more scheduled through the end of the year. Mr. Ali Sheikholeslami reviewed the number of webinar registrants and attendees and the upcoming webinars for the rest of the year and 2018. He also talked about how we now have an influx of tapings and this is an issue because by the time webinars are broadcasted, the material is often no longer relevant. Mr. Ali Sheikholeslami also discussed VLSix which has had 180 page views. The top viewed talk is by Mr. Kofi Makinwa. CICCx was taped at CICC. Nine talks were taped and two speakers are still in a recording phase. The goal is to finish this by August 2017. After CICCx, there are plans to film ESSCIRCx in 2017, ISSCCx in 2018, and VLSix in 2018. There is also a new MOOC series called SSCSx being spearheaded by Mr. Behzad Razavi. This will be available by September 2017, with the 2nd phase of the talks by December 2017. The first book in the SSCS book series will be CICC. Mr. Ali Sheikholeslami will spearhead the editing. A PDF version of the book will be provided to all SSCS members for free. Mr. Ali Sheikholeslami also talked about the circuit design contest and reviewed the prizes. There will be 3 prizes awarded at the Undergraduate and Graduate level (\$2K each), and two prizes awarded at the Industry and Academia level (\$2K each).

Action Item 3: Determine if there will be marketing and branding provided by the publisher for the SSCS Book Series (Owner: Mr. Ali Sheikholeslami)

Action Item 11: Follow up with the Resource Center improvements suggested by AdCom Members (Owner: Ms. Abira Sengupta)

Action Item 13: All AdCom Members to check SSCSx link and provide Mr. Ali Sheikholeslami and Mr. Behzad Razavi with feedback -

<https://youtu.be/khDRlyLAvyY> (Owner: All AdCom Members)

[Sheikholeslami.Education.06.05.17 \(1\).pptx](#)
[Behzad Razavi Sample of SSCSx Talk](#)

10. NOMINATIONS COMMITTEE

Bill Bidermann (Jan Van der Spiegel)

President Jan Van der Spiegel presented on behalf on Mr. Bill Bidermann. The nominations committee members were reviewed. President Jan Van der Spiegel presented the 2017 AdCom slate A discussion ensued on whether or not to change the title committee chair to Vice President

of a committee. This would require a by-law change. President Jan Van der Spiegel also reminded the AdCom that this meeting would be his last as President and Mr. Bram Nauta will start his term starting January 1, 2018.

Motion 3: To accept the 2017 IEEE Solid-State Circuits Society AdCom slate as presented by the committee. The motion was proposed by Jan van der Spiegel on behalf of Mr. Bill Bidermann. **The motion passed.**

Motion 4: To elect Bram Nauta as IEEE Solid-State Circuits Society President for a two-year term beginning January 1, 2018 through December 31, 2019 and to serve as Solid-State Circuits Society President Elect in the interim. The motion was proposed by Jan van der Spiegel on behalf of Mr. Bill Bidermann. **The motion passed.**

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[SSCS Nominations Committee 170605.pptx](#)

14. MEETINGS COMMITTEE REPORT

Bill Bowhill

Mr. Bill Bowhill talked about the SCS conferences program. He first talked about SCS Financially Sponsored conferences and went over statistics. There was a larger than planned surplus for ISSCC. Mr. Bill Bowhill also reviewed technically co-sponsored statistics, taking a look at conference attendance. For the February AdCom meeting, Mr. Bill Bowhill plans to develop a document to streamline registration and other common processes. A discussion ensued about whether or not the AdCom supports ISSCC's decision to pursue a renewal contract through 2023. President Jan Van der Spiegel will let the ISSCC committee know that the AdCom supports this decision. Mr. Bill Bowhill also reviewed three Technically Co-Sponsored conferences that applied for SCS sponsorship, but the decisions have been deferred, since more information is needed from these conference chairs. A discussion also ensued about ESSCIRC. The Society supports the sovereignty and decision making authority of the ESSCIRC/ESSDERC organization committee relating to matters of financial performance and technical sponsorship.

Motion 6: Mr. Bowill forwarded the motion to simplify accounting and move to an even 50/50 split with the Electron Devices Society on the income and expenses for the Symposia on VLSI Technology and Circuits. **The motion passed.**

Motion 7: Mr. Bowill forwarded the motion for a \$15K advance to launch CICC in San Diego in 2018 and a \$5K advance to continue the PhD student initiative program for CICC 2018. **The motion passed.**

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Action Item 12: Prepare guidelines for Student Travel Grants and PhD Support for all SCS Conferences (Owner: Mr. Bill Bowhill)

[ADCOM Report Meetings Comm 06 05 17 Bowhill .ppt](#)

===== BREAK =====

15. SCS NEW TECHNICAL FIELD AWARD: STATUS

Bill Bidermann/Mike Kelly

Mr. Mike Kelly presented on behalf on Mr. Bill Bidermann. Mr. Mike Kelly reported that the SCS Undergraduate Scholarship Fund is on hold for now.

16. WOMEN IN CIRCUITS

Alice Wang

Ms. Alice Wang covered the goals on the Women in Circuits program. She talked about SSCS statistics and talked about are 4% of SSCS members are women. Through networking, women's events at local chapters, and leadership opportunities, the Women in Circuits Committee's goal is to grow the number of female SSCS members. Compared to other societies, SSCS has the lowest percentages of female members. Ms. Alice Wang also briefly talked about 2017 events held by the Women in Circuits program including the Networking Luncheon at ISSCC 2017, and the Joint Networking Program with the SSCS Young Professionals at CICC. Upcoming events include the Women in Circuits Networking Luncheon at VLSI, the Bay Area Luncheon in mid-July, and a luncheon at ESSCIRC. Ms. Alice Wang also talked about the Winter 2018 issue will be focused on Women in Circuits

[Wang.WomenInCircuits.June5.pptx](#)

17. JSSC EIC REPORT

Jan Craninckx

Mr. Jan Craninckx covered the basic statistics of JSSC. He said that it's business as usual. The number of submissions are on track, the number of regular manuscript submissions are above average, and the review time is on track. Mr. Jan Craninckx wen over special issues and special sections. Mr. Jan Craninckx talked about how the journal is changing over to a 2-column format. There are also three new Associate Editors, and one is retiring. Mr. Kofi Makinwa asked about short papers and Mr. Ali Sheikholeslami asked about the term limit of JSSC Associate Editors. It was discussed on whether or not there should be a rule on how many years an Associate Editor can serve.

[Craninckx.Publ.Jun.17.pptx](#)

18. PUBLICATIONS COMMITTEE

John Long

Mr. John Long presented the status of SSCS Sponsored Publications. There are no significant changes or updates to SSCS Magazine. Recently, significant changes were made in IEEE Xplore to RFIC-VJ, including a better user-experience. Mr. John Long discussed JxCDC. The journal went under a PRAC review and met with a revitalization and termination committee. The key issues with JxCDC are to secure an impact factor, increase the number of articles, and galvanize support from other sponsoring societies. The goal is to publish 18-20 articles this year. Mr. John Long also talked about the Society's new publication – SSCS Letters. The publication is undergoing phase two. The publication has been approved by the IEEE Financial Committee, and the targeted launch is 2018 (pending phase 2 approval). Mr. John Long also reviewed the SSCS Letters proposed budget. Mr. Kofi Makinwa asked if there is any way to mitigate the losses in the first few years of the publication. Mr. John Long said that these are fixed costs. Mr. Patrick Yue asked if the SSCS Letters can do invited papers. Mr. John Long said no, but SSCS Letters will consider publishing rejected ISSCC papers. President Jan Van der Spiegel asked if papers can be solicited for the first few issues and Mr. John Long said no. Mr. John Long also reported on other publications business.

He talked about the low subscription rates to Design & Test Magazine and how there will be a marketing campaign. T-VLSI lost an Associate Editor due to unethical behavior and a replacement has been appointed by T-VLSI EiC and the Steering Committee.

Motion 10: Mr. John Long presented the motion to set the 2017 page budget for SCS Magazine to 400 pages. **The motion passed.**

Motion 11: Mr. John Long presented the motion to set the 2018 page budget for SCS Magazine to 400 pages. **The motion passed.**

Motion 12: To allocate \$15K in 2017 for Solid-State Circuits Letters pending the approval of Phase-2 from the Technical Activities Board. The motion was presented by Mr. John Long. The motion passed.

[Long_Publications_20170605_r1.pdf](#)

19. STRATEGIC PLAN DISCUSSION

Bram Nauta

Mr. Bram Nauta briefly went over the strategic plan and asked for a touch base call sometime in September, before the Winter AdCom Meeting.

Action Item 9: Hold a meeting with the Goal Guardians regarding the Strategic Plan before the 2018 Winter AdCom Meeting, possibly around September. (Owner: Mr. Bram Nauta)

[Strategic Plan Report Publications 20170531.pptx](#)
[Bidermann Guardian4 6 5 17.pptx](#)
[Sheikholeslami Guardian2 June5 2017 \(1\).pptx](#)
[2017Q2Report-Membership-Committee-Patrick-Yue-v2.pdf](#)

20. CHAPTERS

Stefan Rusu

Mr. Stefan Rusu talked about the Chapters program. There are currently 103 chapters and there is \$50K in the budget for ongoing chapter programming and initiatives.

[Rusu_Chapters_June_2017.pptx](#)

21. YOUNG PROFESSIONALS (YP) COUNCIL REPORT

Emre Ayranci

Mr. Emre Ayranci provided an overview of the YP program. He discussed the highlights of the year thus far, including two successful mentoring events at ISSCC and CICC. Upcoming mentoring events include VLSI, ESSCIRC, and A-SSCC, Mr. Emre Ayranci talked about the need for impact mentoring and the need to hold mentoring events at local chapters.

Action Item 10: Create a Mentor and Mentee Database (Owner: Ms. Abira Sengupta and Mr. Emre Ayranci)

[AYRANCI YP_june5_2017 \(1\).pptx](#)

23. FINANCIAL IMPLICATIONS OF THIS MEETING

Wanda Gass

Mrs. Wanda Gass talked about the financial implications and the impact of the motions. For 2017 - There was \$2K added for Student Travel Grants for A-SSCC in 2017. \$10K is to be subtracted from the

DL Budget for 2017 and an extra \$10K is to be added for extra subsidies for 2017. There is no change to reallocate \$30K to the pub initiative - \$15K will be used for advertisements and \$15K will be used for L-SSCC. The motions impact for 2018 include adding \$5K for student travel to CICC in 2018.

[Financial Considerations from the June 5 2017 Adcom.pptx](#)

24. ADJOURN

Jan Van der Spiegel

The meeting was adjourned at 18:35.

Motion 13: Adjourn the AdCom meeting of June 5, 2017. Presented by President Jan Van der Spiegel, seconded by Ms. Alice Wang.